SAMPLE REPORT 03 · LEGAL, PROCUREMENT AND DPO

The Contractual View

For teams responsible for contracts, Data Processing Agreements, and supplier risk. Every expired window and missing DPA ties back to observed activity.

Illustrative sample, not a customer. Illustrative layout; the generated report may differ in detail. Figures model an organisation of 1,400 people and reconcile with the Sprawl Simulator on this site. Tools are shown by type and people by role, no customer data appears here, and no organisation described in it is real.

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Governance Report | Estate Report | Contractual View

CV-2026-09-30 · AGREEMENT POSTURE

GOVERNANCE SCORE	34 / 100 across confirmed services
DPA COMPLETENESS	59% of confirmed tools hold a signed DPA (13 / 22)
RENEWAL EXPOSURE	1 agreement expired; 1 expiring inside 30 days
FLAGGED GAPS	2 tools flagged for elevated risk with no agreement on file

01 · CONTRACTUAL POSTURE

CV-2026-09-30

Agreement and DPA coverage

34 / 100
GOVERNANCE COVERAGE (22 TOOLS)

59%
DPA COMPLETENESS (13 / 22)

1 + 1
EXPIRED / EXPIRING ≤30 DAYS

2
FLAGGED RISK, NO DPA

VENDOR RISK EXPOSURE (TOOLS)	MINIMAL / NO	LIMITED / EU	HIGH+ / NON-
Contract & DPA in place	11	8	3
Contract in place, DPA missing	4	2	1
No contract recorded	2	3	2

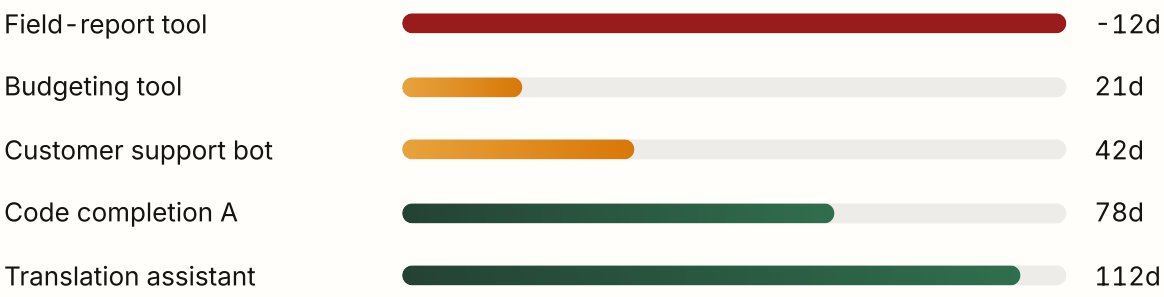
Illustrative composite indicator (not a regulatory rating): Summarises ownership coverage, DPA status across governed tools, and open contractual findings for this fictional estate (34/100 in this sample).

02 · 120-DAY CONTRACT HORIZON

Six tools with a recorded contract date

One agreement lapsed twelve days ago and auto-renewed unreviewed; another closes its notice window in 21 days.

Days to each recorded contract date; a minus figure means overdue.



SYSTEM	OWNER	STATUS	DPA	RENEWAL / NOTICE WIND
Field-report drafting tool	Head of Operations	Expired	Missing	12d overdue · Auto-renewed
Budgeting tool	Finance Director	Expiring	Signed	21d notice · Review needed
Customer support bot	VP Customer Success	Expiring	Signed	42d notice · Annual revie
Code completion tool A	Head of Engineering	Active	Signed	78d notice · Enterprise ti
Candidate screening tool	HR Director	No contract	Missing	Under evaluation · Flagg risk

SYSTEM	OWNER	STATUS	DPA	RENEWAL / NOTICE WIND
Translation assistant	Data Protection Officer	Active	Signed	112d notice · Standard terms

03 · FINDINGS AND LEGAL ACTIONS

Four items for executive review

Ordered by legal and contractual exposure: expired terms and uncontracted elevated-risk tools outrank standard renewal notices.

REF	FINDING	ACTION	OWNER	DUE
§1	Critical Field-report tool contract expired 12 days ago	Verify renewal or replacement before continued operational use.	Head of Operations	12d overdue
§3	Critical Candidate screening tool is flagged in a potentially relevant risk category (screening signal; confirm use case) with no agreement on file	Confirm the use case and obtain and record a data processing agreement before continued use is signed off.	HR Director	This quarter
§4	Warning Budgeting tool contract expires in 21 days	Confirm renewal decision before cancellation window closes.	Finance Director	21 days
§7	Warning Contract drafting tool is flagged in a potentially relevant risk category (screening signal; confirm use case) with no agreement on file	Confirm the use case and obtain and record a data processing agreement before continued use is signed off.	Unassigned	This quarter

This report reflects Moustr's discovery and governance records as of the date above. It is a decision-support tool, not a compliance certification, and does

not constitute legal advice.